



013/22-047

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

31 JAN 2022

DIVISION MEMORANDUM
No. 064 s. 2022

ORGANIZATION OF SCHOOL RESEARCH COMMITTEE (SRC)

To: OIC- Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Pursuant to DepEd Order No. 16 s.2017, titled "Research Management Guidelines", and Division Memorandum No. 060, s. 2022, titled "City Schools Division of the City of Tayabas Research Management Guidelines (RMG) 2022-2023", this Office instructs all elementary and secondary schools, through the School Heads, to organize their respective School Research Committee (SRC), and to issue a Designation Order, to all its members, stipulating their duties and responsibilities.

2. The SRC shall compose of the following:

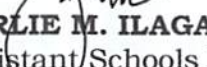
School Research Committee (SRC)	Position
School Head	Chairperson
School Research Coordinator (Preferably a Master Teacher, if any) School Research Editor School Research Statistician ***Other Teachers (depends on the size of the school	Members

3. Attached is DM 060, s. 2022, for the duties and responsibilities.

4. School Heads are expected to submit the composition on or before February 04, 2022, through the link <https://tinyurl.com/compo-Sch-Research-Com>.

5. This composition will remain in force and in effect unless sooner reconstituted.

6. Widest dissemination of this Memorandum and strict compliance of the guidelines, is desired.


GERLIE M. ILAGAN, CESO VI
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

To be indicated in the Perpetual Index under the following subject:
Planning and Research



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